

Job Description: Addiction Recovery Assistance Fund (ARAF) Project Manager

Compensation: \$52,000/annually with healthcare
(Current funding through 2021. Our goal is to secure permanent funding)

Work location: Currently remote but in-office starting in August

Are you passionate about recovery? [Oregon Recovers](#) seeks an experienced **Project Manager** to build and implement a financial assistance program for people in recovery who are living in NARR certified (or pending application) recovery housing organization. Special focus will be on meeting the financial needs of Black, Indigenous, People of Color (BIPOC) and Native American members of the recovery community and/or those most impacted by the failed war on drugs. The long-term goal of the fund is to strengthen and expand Oregon's recovery housing infrastructure with a special focus on increasing access to culturally relevant recovery housing.

Oregon Recovers, with funding from Oregon Health Authority and in partnership with Seeding Justice (formerly MRG Foundation) and MAAPPs, launched the Addiction Recovery Assistance Fund (ARAF) in 2020. The initial goal of the fund was to provide immediate relief to BIPOC members of the recovery community adversely impacted by the pandemic and struggling to pay rent. Now, with funds from the Measure 110 Oversight and Accountability Committee, Oregon Recovers and its partners seek to create a permanent mechanism for providing rental assistance to people in recovery while simultaneously strengthening and expanding access to safe, affordable, culturally appropriate recovery housing.

Project Manager Responsibilities:

- Build and coordinate a community advisory board to guide development of ARAF systems
- Inventory needs and capacity of recovery community members and recovery community housing organizations
- Create and implement a program evaluation process
- Establish program guidelines and procedures
- Create community engagement process, market access to program and solicit applications from target communities
- Lead review of applications
- Award funds in coordination with MAAPPs
- Identify and solicit additional program funding
- Produce grant reports and ensure compliance grant requirements
- Collaborate with and support all Oregon Recovers programs

Project Manager Skills Desired:

- Deep and broad understanding of addiction recovery
- Familiarity with recovery housing system in Oregon
- Demonstrated success in managing projects
- Basic computer (excel, word, google docs, etc) and general office skills
- Ability to work both independently and as part of a team
- Membership/lived experience within communities most impacted by drug criminalization

- Tenacity, exuberance, focus and flexibility

Does this sound exciting but not sure if you have the skills and/or experience detailed above? That's okay, apply anyway. **Oregon Recovers recognizes that this position is a unique professional opportunity for folks in recovery, and we strongly encourage people from BIPOC and/or Tribal communities, the queer community, formerly incarcerated folks and people with diverse life experiences to apply.**

To apply: Send a resume and cover letter explaining why/how you think you will be successful in this role to mike@OregonRecovers.org. Use **“ARAF application”** in the subject line so that we know to prioritize your email. Applications will be reviewed starting June 15 and then on a rolling basis until filled.

About Oregon Recovers: Oregon Recovers' mission is to transform Oregon's current fractured and incomplete addiction recovery system into a recovery-based, continuum of care which recognizes addiction as a chronic disease requiring a lifetime of attention.



www.oregonrecovers.org